

Rotherham Together Partnership (RTP) meeting
5.00-7.00pm, Wednesday 21st February 2018
New York Stadium

Draft notes and action points

Attendees:

Carlin, Tony
Chambers, Andrew
Cullen, Dr Richard
Freeborn, Jackie
Haggar, Lynn
Kemp, Sharon
Kenny, Cmmr Julie
Morris, Steve
Odell, Rob
Read, Cllr Chris
Ridsdale, Matthew
Roche, Cllr David
Swales, Mark
Wheatley, Janet

Sector/Organisation:

South Yorkshire Fire & Rescue
Business Representative (observer)
Rotherham Clinical Commissioning Group
Business Representative
RHFT
Chief Executive, RMBC
Commissioner, Lead for Partnerships
Business Representative (observer)
South Yorkshire Police
Leader, RMBC (Chair)
Business Representative (observer)
Chair, Health & Wellbeing Board
Sheffield Hallam University
Voluntary Action Rotherham

Supporting officers:

Laidlaw, Gordon
Leach, Simeon
Leadley, Helen
Woodcock, Paul

Rotherham CCG
RMBC
RMBC
RMBC

Apologies:

Akhtar, Azizzum
Bloomer, Julia
Bussey, Nick
Connolly, John
Dexter, Adrian
Havenhand, Martin
Hoddinott, Cllr Emma
Mallinder, Cllr Jeanette
Martin, Joshua
Niedzweidz, Marek
Pater, Lawson
Pogson, Lisa
Watson, Cllr Gordon

Sector/Organisation:

Voluntary, Community & Faith Sectors (VCF)
Chair, Business Growth Board
VCF Sector
Further Education
VCF Sector Representative
Rotherham NHS Foundation Trust
Chair, Safer Rotherham Partnership
RMBC
Young People's Representative
Business Representative
RDaSH
Business Representative
Chair, Children and Young People's Partnership

Willis, Ruth

VCF Sector Representative

Rotherham Together Partnership:

Haywood, Carole

Hodgson, Elena

Rodgers, Kellie

	Agenda item	Action
1.	<p>Opening, welcome and introductions</p> <p>Cllr Chris Read welcomed everyone to the meeting.</p> <p>Apologies were noted as above and introductions were made.</p> <p>Three new business representatives were attending their first meeting in an observer capacity.</p>	
2.	<p>Notes and actions from the previous meeting and declarations of interest</p> <p>No declarations of interest were made at the start of the meeting.</p> <p>The notes of the previous meeting were accepted as a true record.</p> <p>Matters arising</p> <p><i>Communications & engagement update</i></p> <p>On today's agenda.</p> <p><i>Building stronger communities (BSC)</i></p> <p>Mahara Haque has now started in post as Stronger Communities Co-ordinator. Mahara is funded from the £1.3m Controlling Migration Fund.</p> <p><i>Business representation on RTP</i></p> <p>Three new business representatives are in attendance at the meeting – initially in an observer role. They are:</p> <ul style="list-style-type: none">• Andrew Chambers, general manager, Mears• Steve Morris, Signs Express• Matthew Ridsdale, Cannon PR. <p><i>Emergency planning</i></p> <p>On today's agenda.</p>	

	<p><i>Community Achievement Awards</i> The event took place on Friday 17th November. Link to the video created for the event was circulated.</p> <p><i>Children & Young People's Partnership</i> The Children & Young People's Partnership now reports into the Place Board as a transformation work stream within the place plan. Reporting back into the RTP will be part of the governance of the Health and Wellbeing Strategy.</p> <p><i>Striving for Excellence commissioning manual</i> Helen Leadley updated the RTP on progress. The final amendments are now being made to the document. The manual is an internal document, however a constitution document is also being produced. Helen will provide a link once published.</p> <p><i>Theme board performance updates</i> The performance grid continues to be developed with input from the theme board business managers. This will form part of the performance management of the Rotherham Plan.</p> <p><i>Managing our challenges and risks</i> On today's agenda.</p> <p><i>Game changer – Child Friendly Rotherham presentation</i> Links to the short films were circulated and the presentation is working its way through the theme board meetings.</p>	
3.	<p>Game changer update: skills and employment Paul Woodcock, Assistant Director, Regeneration and Environment, RMBC and Simeon Leach, delivered a presentation looking at the economic state of the borough and the development of the skills and employment strategy – supporting one of the game changers within the Rotherham Plan. The main points included:</p> <ul style="list-style-type: none"> • High attainment at GCSE level, but lower attainment at NVQ level 3 and 4+ • High reliance on public services for employment • Net outflow of workers from Rotherham • Some evidence of a potential shift to a higher wage economy (growth in higher skilled occupations) • Wide gender pay gap compared to England average 	

- Low pay deterring some (especially women) from the labour market
- Developing skills and employment plan – scoping meeting with SHU on the 27th February
- Current activity, including:
 - University Centre Rotherham (UCR)
 - Local Employment Advisory Forum (LEAF) careers fair (Nov) with over 700 attendees in 2017
 - 130 new apprenticeships last year and ‘Apprentice of the Year’ awards
 - LIB and the Work and Health Programme
 - ‘GUTS’ event taking place at Magna on 18th April with over 1,200 young people attending.

Discussion followed.

Lynn Haggart asked about the reasons behind the disappointing post-16 educational attainment figures, and what is being done to improve the skill mix at this level. Paul Woodcock agreed to look at some statistics behind the post-16 figures and report back. Paul informed the RTP that the development of UCR and work that SHU are doing with the South Yorkshire Futures programme should deliver improvements to results and access to HE. Rotherham College are running focus groups to ensure that their subject courses are relevant to students and opportunities that are available. Sharon Kemp asked how much involvement schools have had in the conversation about balancing supply and demand, and asked if there was anything RTP could help with this. Paul responded that both LEAF and GUTS have low attendance from Rotherham schools, potentially due to transport costs. Paul confirmed that he is liaising with Chris Hilliard to create better engagement with local schools. Julia Bloomer and Ian Goodall (from the Business Growth Board) both have good contacts with schools and are looking to increase engagement.

Steve Morris informed the RTP that his own company has had lots of success in employing apprentices – however all have come from Sheffield, rather than Rotherham. Steve asked if there was a better way to promote apprenticeships as pathway to a qualification at NVQ level 3-4 to Rotherham students. Sharon Kemp stressed the need to explore why there was a lack of educational attainment post-16, and whether national funding formulas were having an influence and driving trends. Carole Haywood informed the RTP that 1st March is National

	<p>Takeover Day – students will be giving feedback on work experience and apprenticeship opportunities. A report will be published. Carole asked if there was any impact on apprenticeships since the apprenticeship levy was introduced. Simeon responded that apprenticeship opportunities had fallen by approximately 60%.</p> <p>Paul Woodcock asked the RTP to contact him directly if they had any local intelligence on female economic inactivity.</p> <p>The RTP agreed to receive a draft of the skills and employment strategy at a future meeting.</p>	
4.	<p>Partnership challenges and risks</p> <p>This item follows on from the workshop at the previous meeting where Simon Dennis, RMBC Corporate Risk Manager, delivered a presentation on risk management to the RTP. The potential risks and challenges highlighted at the workshop have been summarised into a document which outlines 2/3 risks per game changer.</p> <p>Simon informed the RTP that the aim would be to review these risks and generate a simple risk register. The theme boards would review the risks that they have responsibility for, and report back on them to the RTP annually.</p> <p>Cllr Chris Read asked the RTP if they considered that the identified risks were right, or if there were any gaps. Cllr David Roche asked that prevention and early intervention (and the associated risks of not getting this right) be included.</p> <p>Carole Haywood highlighted the lack of community intelligence, and the ability to act where we do have it as potential risks (under building stronger communities).</p> <p>The RTP noted the risks highlighted in the paper.</p> <p>The RTP agreed that the risks should be reviewed through each of the relevant theme boards/forums where they will form part of the performance monitoring and annual delivery plan.</p> <p>The RTP agreed that a risk register will be developed and maintained for the partnership (overseen by the RTP team) and reviewed annually.</p>	
6.	<p>Communications and engagement update (presentation)</p> <p>Gordon Laidlaw (Rotherham CCG) and Elena Hodgson (RTP) delivered a presentation which covered an update on the following:</p> <ul style="list-style-type: none"> • Communications and engagement plan • Feedback from the recent partner communications leads 	

meeting

- Good news stories and a look ahead to what is happening over the next six months
- A summary of feedback from their recent presentation to the CEO Group.

Discussion followed.

Gordon confirmed that the partner communications leads would discuss how further links to the Rotherham Pioneers and the Rotherham Story can be made at their next meeting.

Cmmr Julie Kenny declared an interest in Wentworth

Woodhouse. Cmmr Kenny suggested that Wentworth could be a catalyst for change across the borough, however the team at Wentworth lack any marketing/events resource and asked if partners could offer any help with this. Some good news/human interest stories are coming out of Wentworth – e.g. they have just recruited their 100th volunteer, and they could provide some positive press for Rotherham. Gordon Laidlaw responded that promotion of Wentworth could have mutual benefit for Rotherham as a place. Mark Swales offered to enquire if any SHU students could assist with marketing at Wentworth.

Janet Wheatley informed the RTP of a request that she had received from a journalist who wants to pitch a filming idea which is hoped will show Rotherham in a positive light. Gordon responded that the request should be further explored, and would need careful management. The RTP comms leads had planned to commission some short films, ready for the Showcase Event.

Sharon Kemp commented that it is important that we are clear what we are reporting on – there is a need to maintain focus and clearly report back on what we have achieved, what we said we would achieve and what we will do next. The films should include some tangible numbers, for example; school results, the growing economy, job creation, plus human interest stories all connected to the game changers. It is important to keep our credibility and be held to account.

Carole Haywood suggested that RTP could be smarter on branding of our successes – the UCR is a good example of clever and consistent marketing using the resources of the Rotherham Story, and relating back to the bigger picture.

Steve Morris asked if businesses could portray a consistent message which could be drip-fed through channels such as LinkedIn or Instagram. Gordon Laidlaw responded that this

	<p>could be coordinated via the Pioneers.</p> <p>Sharon Kemp asked that this be covered at the next Pioneer meeting.</p>	
	<p>Partnership update</p> <p>Carole Haywood introduced the item. The partnership team have collated a brief update outlining activity since the last RTP meeting linking back to the game changers and activity which is supported/co-ordinated by the partnership team. The aim of the update is to give a better flavour of partnership activity to RTP members. Carole asked whether the RTP considered the format/content to be useful, and suggested that it become a standing item for information on future agendas.</p> <p>The RTP agreed that the update should become a standing agenda item.</p>	
	<p>Emergency Planning</p> <p>Tony Carlin, SYF&R introduced the item which follows on from a discussion at the July CEO Group meeting after the Grenfell tragedy. Tony informed the RTP that the Rotherham (and South Yorkshire) position regarding premises is comfortable. Although no specific concerns were raised, the CEO Group had asked for a review of multi-agency response arrangements, information sharing (in relation to vulnerable people) and the role of social media in the aftermath of a disaster or major event.</p> <p>Tony confirmed that all known high rise premises (six storeys or above) in South Yorkshire have been inspected, and SYF&R were now working through buildings under six storeys. No national directives have been issued to date in light of the Grenfell tragedy.</p> <p>Tony suggested that partners should try to attend one of the Local Resilience Forum's (LRF) learning activities, and circulated a document outlining dates of future meetings. Tony also offered to facilitate a bespoke exercise for partners.</p> <p>Rob Odell commented that he would encourage partners to participate in one of these exercises as it is a great opportunity to forge relationships.</p> <p>Sharon Kemp suggested that this idea should be further discussed at a CEO Group meeting.</p> <p>Janet Wheatley asked for a discussion regarding VCS involvement (such as managing donations). Tony Carlin suggested that this should be considered by the LRF.</p>	

7.	<p>AOB</p> <p><i>International Women's Day</i> RTP will be hosting an event on International Women's Day, Thursday 8th March at New York Stadium, 12.30-2.00pm. All RTP members and partner staff are welcome. Pre-registration is essential as places are limited.</p> <p>The Chamber of Commerce is also hosting an event later the same day at the Holiday Inn, Barnsley (details on the Chamber website).</p> <p><i>Save the date – Partnership Showcase event</i> The Partnership Showcase event is taking place on Friday 20th April from 1.00pm. The event will start with a light lunch at The Wharnccliffe Restaurant, moving into the studio theatre at Rotherham College for presentations. Numbers are limited to 130 attendees, so pre-registration is essential.</p> <p><i>Anne Frank Exhibition launch</i> The Anne Frank Exhibition launch is taking place at New York Stadium – directly after this meeting.</p>	
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Next meeting:

- Wednesday 20th June 2018, 5.00-7.00pm, venue TBC