

**Rotherham Together Partnership (RTP) meeting**  
**5.30-7.30pm, Wednesday 10<sup>th</sup> May 2017**  
**Voluntary Action Rotherham, The Spectrum, Rotherham**

**Draft notes and action points**

**Attendees:**

Bussey, Nick  
Dexter, Adrian  
Ferguson, Paul  
Freeborn, Jackie  
Kemp, Sharon  
Lal, Shokat  
Mallinder, Cllr Jeanette  
Pater, Lawson  
Pogson, Lisa  
Read, Cllr Chris  
Wheatley, Janet  
Willis, Ruth

**Sector/Organisation:**

VCF Sector Representative  
VCF Sector Representative  
South Yorkshire Police  
Business Representative  
Chief Executive, RMBC  
Assistant Chief Executive, RMBC  
RMBC  
Rotherham, Donc & S Humber NHS Trust  
Business Representative  
Leader, RMBC (Chair)  
Voluntary Action Rotherham  
VCF Sector Representative

**Supporting officers:**

Clarke, Andrew  
Leach, Simeon

White Young Green Associates  
RMBC

**Apologies:**

Akhtar, Azizzum  
Bloomer, Julia  
Carlin, Tony  
Connolly, John  
Cowles, Cllr Allen  
Cullen, Dr Richard  
Havenhand, Martin  
Haywood, Carole  
Hoddinott, Cllr Emma  
Kenny, Cmmr Julie  
Niedzwiedz, Marek  
Odell, Rob  
Oldfield, Margaret  
Roberts, Steve  
Roche, Cllr David  
Scothern, Charlotte  
Swales, Mark

**Sector/Organisation:**

Voluntary, Community & Faith Sectors (VCF)  
Interim Chair, Business Growth Board  
South Yorkshire Fire & Rescue  
Further Education  
Leader of the Opposition Group, RMBC  
Rotherham Clinical Commissioning Group  
Rotherham NHS Foundation Trust  
Rotherham Together Partnership  
Chair, Safer Rotherham Partnership  
Commissioner, Lead for Partnerships  
Business Representative  
South Yorkshire Police  
Voluntary Action Rotherham  
Chair, Business Growth Board  
Chair, Health & Wellbeing Board  
Business Representative  
Sheffield Hallam University

**Rotherham Together Partnership:**

Hodgson, Elena  
 Holmes, Michael  
 Rodgers, Kellie

Partnership Communications & Engagement Officer  
 Assistant Partnership Manager, RMBC  
 Partnership Officer, RMBC

	Agenda item	Action
1.	<p><b>Opening, welcome and introductions</b></p> <p>Cllr Chris Read opened the meeting and welcomed everyone.</p> <p>Apologies were noted as above.</p>	
2.	<p><b>Notes and actions from the previous meeting and declarations of interest</b></p> <p>No declarations of interest were made.</p> <p>The notes of the previous meeting were accepted as a true record.</p> <p><b>Matters arising</b></p> <p><b>Building stronger communities</b></p> <p>Adrian Dexter informed the RTP that he had reconvened the Faith Leaders group, and their second meeting is to take place next week. Adrian has been elected as chair of the group, and will provide updates to the RTP where relevant.</p> <p><b>Place shaping update</b></p> <p>Simeon Leach updated the RTP on progress with the place shaping work. A place board has been established (Ambition Rotherham) and has met for the first time. A second meeting is scheduled for next week, and a larger scale Pioneers meeting at Wentworth Woodhouse is to take place on the 14<sup>th</sup> June. RTP members <b>agreed</b> to contact Simeon directly if they would like to attend.</p>	
<b><u>Agreed</u></b>		All
3.	<p><b>2016/17 annual review</b></p> <p>Michael Holmes introduced the paper which summarises key actions and achievements together with an annual delivery plan for 2017/18. Key areas of activity included:</p> <ul style="list-style-type: none"> <li>• Additional capacity within the RTP team</li> <li>• Delivery of the annual plan 2016/17 including the 'let's get Rotherham...' initiatives</li> </ul>	

	<ul style="list-style-type: none"> <li>• Events including Holocaust Memorial Day, International Women's Day activities, support for the Community Achievement Awards and localities workshops</li> <li>• Establishment of the Partnership Steering Group (PSG) and implementation of the Rotherham Safeguarding Partnership Protocol</li> <li>• Place shaping work and establishment of the Ambition Rotherham Board</li> <li>• Launch of the Rotherham Plan 2025.</li> </ul> <p>Questions/comments followed.</p> <p>Cllr Chris Read commented that last year had been the first year of the re-constituted RTP, and modest targets had been set but these had been exceeded. Consideration now needs to be given as to how reports are received from the theme boards, and how some of the 'game changers' and projects can start to build momentum.</p> <p>Lawson Pater commented that the launch event had been inspiring, and pulling everything together in one plan had provided a powerful message. The event should be further capitalised on and consolidated. Lawson congratulated the team on the event.</p>	
4.	<p><b>Forward plan for 2017/18</b></p> <p>Sharon Kemp introduced the item and outlined proposals for reporting structures/routes from the theme boards up to the RTP. Sharon stressed the need to monitor the progress of the theme boards in delivering their supporting action plans, and for the RTP to be assured that progress is being made. Sharon asked the RTP for their thoughts on the circulated forward plan for 2017/18 and the scheduled performance updates from the theme boards.</p> <p>Jackie Freeborn asked how the RTP could be kept updated on skills and employment (specifically on a large scale event taking place at Magna). Sharon responded that this information should flow through to the RTP via the business growth board.</p> <p>Nick Bussey asked how the RTP would monitor success – had the baselines/context been established by the theme boards. Cllr Chris Read confirmed that this information will be contained within the theme board delivery plans, and the RTP will be able to hold them to account.</p>	

<p><b><u>Agreed</u></b></p>	<p>Lawson Pater asked whether governance structures should be strengthened to enable greater scrutiny by the RTP of the theme boards.</p> <p>Sharon Kemp responded that further work was still required on the annual delivery plan and monitoring, but this will be built up over time and reported back to a future meeting.</p> <p><b>Communications and engagement plan</b></p> <p>Elena Hodgson introduced the item. The communications and engagement plan focusses on informing and engaging with the following proposed aims and strands:</p> <ul style="list-style-type: none"> <li>• Raising awareness of partnership activity in the context of delivering the Rotherham plan and game changers</li> <li>• Providing opportunities for local people to get involved and shape our approach</li> <li>• Marketing and extending our reach</li> <li>• Online information and engagement</li> <li>• Events and activities</li> </ul> <p>Elena confirmed that the partner comms leads were looking at other engagement methods (e.g. billboards, busses, GP waiting rooms) and were costing up a number of options ready for the June CEO Group meeting. There is an offer of a partnership presence at partner events, and some generic partnership presentation slides for inclusion at partner AGMs.</p> <p>The CEO Group have requested that the partner comms group is re-instated and meets regularly which will help with the flow of information across partners. Elena is to meet with a partner comms lead to look at the plan together and act as a 'critical friend'.</p> <p>Elena asked the RTP to consider contributing a blog for inclusion in the next newsletter (similar to Julia Bloomer's contained in the last edition). Elena <b><u>agreed</u></b> to email details to the RTP.</p> <p>Lawson Pater suggested breaking down the substantive messages by looking at themes (e.g. skills and employment – but specifically apprenticeships) to allow a structured cross-partnership response in specific areas. Themes should be identified that make an impact and change attitudes.</p> <p>Sharon Kemp agreed that there was lots of information across the partnership that we are not capitalising on because we are not yet pro-actively targeting information.</p>	<p>Carole to update</p> <p>Elena Hodgson</p>
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<p><b><u>Agreed</u></b></p> <p><b><u>Agreed</u></b></p>	<p>Janet Wheatley suggested that we use existing mechanisms more widely – the VAR weekly e-bulletin has a large circulation list.</p> <p>Elena Hodgson <b><u>agreed</u></b> to re-circulate the template for RTP member biographies.</p> <p>RTP members <b><u>agreed</u></b> to email Elena Hodgson with their photographs for the website.</p>	<p>Elena Hodgson All</p>
<p>5.</p> <p><b><u>Agreed</u></b></p>	<p><b>Building stronger communities</b></p> <p>Cllr Chris Read introduced the item and delivered a brief presentation which outlined proposals contained within the Rotherham Plan 2025 around the building stronger communities ‘game changer’. A further paper will be presented to RMBC Cabinet next week, and will pull all of the information together in one place to allow a detailed discussion. Questions/comments followed.</p> <p>Nick Bussey asked about the membership of the forum.</p> <p>Cllr Read <b><u>agreed</u></b> to circulate details of the membership, and confirmed that it was an operational group consisting of representatives from SY Police, RMBC and VCS.</p> <p>Sharon Kemp added that initially there had been a wider reference group of around 50 people, and this group could be reinstated from time to time to provide future feedback and to allow wider engagement.</p> <p>Adrian Dexter asked if funding had been considered to support the work, and suggested that there are existing forums that could help with this work. Sharon Kemp responded that there is some potential to make links with other groups, particularly in geographical areas that we don’t regularly connect with.</p> <p>Cllr Chris Read confirmed that the strategic plan was still work in progress, and agreed to circulate it once it was complete, together with any relevant RMBC papers.</p> <p>Lawson Pater commented that the themes will contribute to broader objectives however realistic targets will need to be set around long-term objectives such as attitude and culture change.</p> <p>Jackie suggested using Rotherham Show to begin a conversation with the public about this work.</p> <p>Sharon Kemp summarised that behaviours need to translate to all groups with a common theme of belonging.</p>	<p>Michael Holmes</p>

6.	<p><b>Town centre masterplan</b></p> <p>Andrew Clarke from White Young Green developers (who have been appointed to pull together the town centre masterplan on behalf of RMBC) delivered a presentation which outlined plans for major areas of redevelopment in the town centre. The main points included:</p> <ul style="list-style-type: none"> <li>• The demolition of Tesco at Forge Island (already started)</li> <li>• New RNN HE campus at Doncaster Gate</li> <li>• Cinema/restaurants at Forge Island (with potential for a new theatre)</li> <li>• A focus on the leisure sector</li> <li>• Phase 1 to include Riverside Housing development</li> <li>• Strong private sector interest in Rotherham</li> <li>• Re-development of the market (removal of perimeter buildings to reveal existing structure)</li> <li>• Lots of consultation has already taken place (and is ongoing)</li> <li>• Making best use of the waterways.</li> </ul> <p>The RTP members were all very positive and supportive of the masterplan.</p> <p><u>Agreed</u> The RTP <u>agreed</u> to receive further updates as appropriate.</p>	Simeon Leach
7.	<p><b>AOB</b></p> <p><b>Volunteer month</b></p> <p>Janet Wheatley informed the RTP that volunteer month will take place during June. The volunteer walk will take place in the town centre on the 6<sup>th</sup> June, all RTP members are invited to participate and should contact VAR directly to register. Nine Rotherham VCS groups travelled to London yesterday to collect their Duke of York awards for volunteering. This was by far the biggest contingent of winners.</p>	All

Next meetings:

- Wednesday 16<sup>th</sup> August, 5.30-7.30pm, venue TBC
- Wednesday 15<sup>th</sup> November, 5.30-7.30pm, venue TBC
- Wednesday 21<sup>st</sup> February, 5.30-7.30pm, venue TBC